

Finham Primary School OFSTED Highlights September 2012



“Finham is a good school where children achieve well and attain above average standards, particularly in reading.”

“Pupils are polite, welcoming and helpful. They get on well together and say the school always keeps them safe.”

“The marking of pupils work throughout the school is exemplary so that pupils have a clear idea of how to improve.”

“Children achieve well in the Early Years Foundation Stage, and outstandingly in the Nursery.”

“The quality of teaching is good and in many cases outstanding.”

“Pupils show enjoyment in lessons, are keen to contribute and do well.”

“Pupils are developing well as independent learners.”

“Pupils say they welcome the school’s bright and happy atmosphere and how much they enjoy assemblies that provide inspirational opportunities for them to reflect on how to achieve their goals.”

“The headteacher has ensured his vision for the schools future is shared by staff, pupils and parents and is well supported by other leaders and the governing body.”

Finham is a good school and is effective in delivering outcomes that provide well for all its pupils’ needs. Pupils are well prepared for the next stage in their education.

“Are we busy, or are we busy having an impact on learning?”

R. Machin - Headteacher 2012

Finham Primary School Prospectus

www.finhamprimary.co.uk

Twitter @finhamprimary

Dear Parents,

Welcome to Finham Primary School and Nursery

We are a vibrant 'child centred' learning community that is part of a family of schools in Finham Park Multi Academy Trust.

We want every member of our school to feel valued but most importantly, to be empowered to add value to our school and wider community. As such we have based our school ethos on 5 key values:

- Teamwork** - Together we can achieve so much more.
- Respect** - For each other, our school, our community and our world.
- Integrity** - Doing the right thing, even when no one is watching.
- Enjoyment** - Being in our element and finding our talents.
- Discipline** - Having the self-control and determination to never give up.

These underpin everything we do and drive forward our vision to be:

A School in which children are equipped with the skills to be good learners and are inspired by high quality, creative teaching

A School that is outward facing and is functioning as part of a cohesive community.

A Sustainable School, which helps children to care about themselves, each other and the environment.

A memorable Primary School with a Curriculum that is constantly evolving and reflects the context of the school.

A Connected School which is making best use of technology to engage and communicate with ALL of its stakeholders.

Every child is unique, special and has talents way beyond our wildest imaginations. We want to discover, future and grow these talents and work tirelessly to create opportunities that stretch way beyond the standard curriculum so that we can all do our very best...no excuses!

'You can't cheat pride.'

I hope you enjoy your visit and look forward to seeing you again soon.



Mr Richard Machin
Headteacher

HEADTEACHER:	MR RICHARD MACHIN
CHAIRMAN OF GOVERNORS	MR TERRY ARNETT
CLASSIFICATION:	PRIMARY ACADEMY
AGE RANGE:	3 - 11 YEARS
NUMBER ON ROLL: (Including Nursery)	472
ADMISSION LIMIT:	60
SCHOOL HOURS:	8.55 - 12.00 KS1 8.55 - 12.15 KS2 13.00 - 15.30 KS1 13.15 - 15.30 KS2

INTRODUCTION

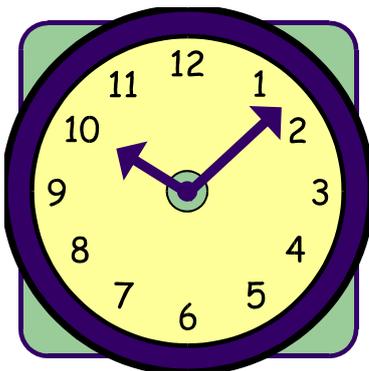
Finham Primary School is situated on Green Lane in a spacious modern building. The school is surrounded by playing fields and gardens with a large number of trees, shrubs and a pond. Each year group is divided into two teaching classes. There is also a hall, ICT room, music room, and dining room. All teaching areas and corridors are carpeted. The School has a Nursery unit with the capacity for 26 pre school children.

ORGANISATION

The children are organised in single age classes of mixed ability, although there may be occasions when classes are re-grouped for specific teaching purposes. It is also possible that teachers may teach their specialist subjects or interests to other classes.

Within a class, children will be grouped in a variety of ways depending upon the learning activity, e.g. by friendship, ability or interest. The needs of individual children are carefully considered by class teachers and matched with an appropriate activity. The teachers plan and organise the work of the children in a way that encourages integration of the classes and enables the children to relate to both teachers. The reception classes have their own self-contained unit with cloakrooms and toilets. The area is staffed by two teachers and two full time teaching assistants.

TEACHING TIME



The time spent on teaching each day is

Reception/Year 1 & 2 4 hours 30
mins per day

Years 3,4,5 & 6 4 hours 45
mins per day

This excludes the time spent on registration, breaks (including lunch) and collective worship.

PASTORAL CARE



We encourage the children to become responsible and independent and to develop self-discipline. They are encouraged to care for one another and to appreciate that rules are needed for society to function successfully. We follow the Finham Rights in all classrooms. These rights underpin our ethos and are that we have the right to; (a) be respected, (b) be safe, (c) learn. The school seeks to recognise good behaviour and to encourage high standards of self-discipline.

The school has developed a Behaviour Policy to help all staff deal with children's behaviour in a consistent manner. This document states the steps that will be followed if a child persists in behaving in a disruptive manner. A copy of the policy is available from the Headteacher and will be explained to parents prior to their children starting school.

If your child is absent from school please notify us by telephone, letter, or in person of the reason for the absence as soon as possible. If the school does not receive an explanation for an absence then the absence is recorded as unauthorised. Unauthorised absence rates are recorded on the children's end of year report and figures for the school have to be published in the prospectus and the Governors' Report to Parents. A School Attendance Officer is attached to the school and will contact parents at home in cases of irregular attendance.

SOCIETIES AND ACTIVITIES

The school offers various musical and sporting activities organised either at lunchtime or at the end of the school day. All children are encouraged to participate.

PARENTAL INVOLVEMENT

Parents play a vital role in the life of the school. We welcome any parent who wants to support the school, from helping on trips to painting glitter tattoos at the school disco. Every little helps. We also have an open Parents, Children and Teachers Group where everyone is welcome and can support our wider community plans.

ROAD SAFETY

We request that no car is driven by parents into the school car park. All parents are requested to park safely away from the main car park entrances. Careful parking will reduce the danger to all our pupils.

AIMS & VISIONS

At Finham Primary we aim highly for every child to:-

- Respect themselves, others and property
- Communicate effectively in a variety of ways
- Be ambitious and confident to tackle new challenges
- Have essential Literacy, Numeracy and ICT skills
- Be independent
- Be creative
- Understand the importance of a healthy lifestyle
- Have economic awareness

We will support our children to do this through our focus on:

Enterprise

Enterprise enables pupils to develop confidence, self-reliance and willingness to embrace change. Pupils can practise and learn from mistakes and being innovative.

Community

Learning from and giving to the community at a local, national and global level.

Creative Arts

To inspire and develop the curriculum through drama, music, visual and performing arts.

A CREATIVE CURRICULUM

The children are taught all the programmes of study from the national curriculum including English, Maths, Science, ICT, Technology, Art, History, Geography, Music, P.E. along with Citizenship and RE. It covers the children's learning in terms of acquiring skills, gaining knowledge and experiences, shaping attitudes, developing and forming behaviour patterns. We believe that children should leave the school with as a high a standard

as possible in literacy and numeracy and should have developed self-confidence and expressive skills in becoming independent learners.

Through explicit and implicit literacy teaching we encourage the children to become both speakers and listeners. We encourage the development of reading skills through shared stories, access to fiction and non fiction books, a print rich learning environment and a structured reading programme. Children learn to handle books correctly and develop a love of literature. We encourage the development of writing for a purpose, model work of authors and poets and developing an awareness of structures through a range of texts and different media.

MATHEMATICAL DEVELOPMENT

Learning in mathematics will include learning in the following areas: learning in numbers and calculations, using them in every day situations: gaining knowledge about space; shape and patterns; developing an understanding of quantity and measure; becoming confident in using money and being able to make and interpret graphs and charts.

KNOWLEDGE AND UNDERSTANDING OF THE WORLD

Through a cross curricular approach children will appreciate the links between Science, RE, History, Geography, ICT and DT. We ensure pupils have every opportunity to learn through our landscapes and environment. The school grounds are used to extend geographical and scientific skills. ICT is used across a number of subjects. Interactive whiteboards are used across the school to help teach the subject and the children have access to a range of high quality technologies and resources.

CREATIVE DEVELOPMENT

We believe that the arts are a powerful and unique form of communication that can change the way pupils feel think and act. They bring together intellect feeling and enable personal expression, reflection and emotional development. They encourage active involvement in different forms of music making, dance, design, drama, and art. They help increase pupils self-esteem, self discipline creativity and aesthetic sensitivity.

PHYSICAL DEVELOPMENT

PE. is essentially a tool for learning, communication, discovering what the human body is capable of and promoting a positive attitude to healthy lifestyle. Pupils will acquire and develop skills then apply them to suit an activity. They will develop their ideas in a creative way and set targets for themselves and compete against others, individually and as a team.



PERSONAL, SOCIAL AND EMOTIONAL DEVELOPMENT

This area is a vital part of the children's learning at school. This area of learning covers the whole child's development and will influence how your child learns throughout their time at Finham and beyond. It is about learning to share being co-operative and being tolerant to others. It also includes developing independence and self-worth making decision and learning to behave appropriately. They have opportunities to explore their own feelings and they are introduced to other cultures and religious events.

END OF KEY STAGE ASSESSMENT

The children in Years 2 and 6 are assessed at the end of the Key Stage using Standard Assessment Tests and Tasks and by the class teacher. The results are available on the website: www.finhamprimary.co.uk

SEX and RELATIONSHIPS EDUCATION

Sex and Relationships Education is a part of the Science/Health Education programme. Children who ask questions about the physical differences between the sexes and about human reproduction will have their questions dealt with factually and honestly.

Year 4 & 6 children will watch the video "Living and Growing" as part of a topic on "The Body". Parents will be informed of the content of the programmes prior to the unit of work and invited to discuss any concerns, which they may have.

SAFEGUARDING

In the interest of safeguarding children there may be occasions when the school has to consult other agencies without a parent's prior knowledge. The school's first concern is the child's welfare and the school has a duty to act to protect the child at all times. Such consultation may result in a formal referral which could prompt visits from social services and/or the police.

We fully understand that this can be a very distressing set of circumstances, but we can only assure you that we follow the procedures laid down by the Coventry Safeguarding Board, a copy of which is available in school as is a copy of our own policy.

SPECIAL EDUCATIONAL NEEDS and DISABILITY

A few pupils will experience some learning difficulty during their school career. This may be of a general nature, or it may be in a specific curriculum area, or at a particular time in their schooling.

Our Inclusion manager has responsibility for co-ordinating support programmes. Regular meetings are held with a member of the Learning and Behaviour Support Service and the Education Psychologist who act in an advisory capacity. On occasions a small amount of additional support may be available for an individual pupil or small groups of pupils from the school's Teaching Assistant.

RELIGIOUS EDUCATION AND ASSEMBLIES

The children meet each day for a non-denominational assembly of a broadly Christian nature. The religious ideas are related to the children's experiences and are chosen to develop the children's moral and spiritual values. The children are encouraged to listen to one another and to develop respect for each other.

Parents who wish to withdraw their children from the act of worship and religious education may do so in consultation with the Headteacher. Special arrangements for withdrawal will be made by the school.

HOMEWORK

Homework allows for skills and understanding to be reinforced and consolidated. It offers children the opportunity to work independently from their teachers and to use materials and sources of information not normally available in the classroom. Homework also enables parents to become involved in their child's work which strengthens the liaison between school and home.

PARENTAL VISITS

We aim for parents to be closely involved in the work of the school and their child's progress. Open evenings are held in the Autumn and Spring terms when the school provides opportunities for parents to consult with the teachers. An Open Day is held during the Summer Term when the children show their parents around the school and explain the work they have been doing throughout the year. 'Inspire Workshops' are also held, which discuss specific areas of the curriculum. Written information about forthcoming events and activities will be sent out as appropriate.

UNIFORM

As a school we believe the wearing of uniform has the following advantages:

- It helps to promote a sense of belonging to the school
- It provides maximum safety and protection for work and recreation.
- It reduces opportunities for children to be competitive about what they wear to school.
- It is easily recognised when children are on school visits.

Uniform - Boys Red/Navy school sweatshirt
 Red/Navy/White polo shirt
 Navy/Grey trousers

Uniform- Girls Red/Navy school sweatshirt

Red/Navy/White polo shirt
Navy/Grey trousers or skirt
Red/Navy checked dressed in summer.

School sweatshirts and other uniform items can be obtained from “Andy Blair” Coundon, The Schoolwear Company, 55 Winsford Avenue or on-line at www.clivemark.co.uk.

All clothing, particularly wellingtons, coats, shoes and P.E clothing should be named.

Watches may be worn, but the school cannot be held responsible for loss or damage. In the interests of your child’s safety we request that no jewellery is worn in the school, this includes earrings.

CHARGING AND REMISSIONS POLICY

A copy of the governors' statement on "Charging and Remissions" is available from the school.

No charge can be made to parents for activities which form part of the school curriculum. We ask for voluntary contributions toward the cost of school trips and activities which enhance the curriculum. No child is excluded from activities if their parents cannot pay. Obviously we have to take into consideration the costs to the school of activities. If there is not enough income from voluntary contributors activities may have to be cancelled because the costs cannot be covered.

The school will provide all materials and equipment required for the purpose of the curriculum. However, in the case of craft and cookery a



charge may be made for the materials if the children take the product home. The charge in these cases will not be more than the actual cost of the materials used, and parents will be informed of the cost in advance.

ADMISSIONS POLICY

The School Standards and Framework Act 1998 required all infant (Year R, 1 and 2) class sizes to be limited to a maximum of 30 by September 2001. Admission limits are therefore based on multiples of 15 and 30, which helps schools to organise infant classes of 30 or fewer.

1. Admission limit

The school's admission limit for Year R is: 60

2. Admissions Criteria

The admission arrangements for the school are controlled by the Education and Libraries Directorate of Coventry City Council. To apply for a primary school place parents apply on line at www.coventry.gov.uk/admissions.

If there are more requests for a school than places available within the school's admission limit, places will be allocated according to the local authority admissions policy.

3. Looked after Children

Priority within each category will be given to children who are in the care of the local authority. A looked after child is defined in Section 22 of the Children Act 1989.

Full details of the admission policy are given in the Education and Libraries Directorates annual publication "Primary Education in Coventry" From 1st October 2007 copies of this booklet are available from Primary Schools or the Education and Libraries Directorate in Civic Centre 1 Little Park Street , Coventry, CV1 5RS or by telephoning (024) 76831622 or 76832499.

FINHAM NURSERY SCHOOL

Finham Nursery is attached to the Primary School and provides 52 places for children in the year prior to their entry to school. The Nursery offers part-time places for five sessions a week mornings or afternoons. Children are eligible for the Nursery in the year prior to their entry to school i.e. the September following their third birthday.

The session times presently are:

8.45 – 11.45
12.30 – 3.30



Parents should register an interest for a nursery place for their child by contacting the School Office.

In the event of receiving more applications than available places the admission criteria determined by the Governing Body will be applied.

Children who attend the Nursery are not guaranteed a place in the Reception classes at Finham Primary School as admission arrangements for primary aged children are determined by Coventry City Council as set out in this prospectus.

TRANSFER TO SECONDARY EDUCATION

Places at Secondary Schools are allocated on broadly the same criteria as for Primary Schools i.e. children in Local Authority Community Schools are

given highest priority for a school place at their catchment area secondary school provided this school is chosen as their first preference.

If you have enquiries regarding admissions to Secondary School, please contact the Education & Library Service, Admissions Section, New Council Offices, Earl Street Coventry CV1 5RS Telephone No. 76831613.

COMPLAINTS PROCEDURE

If you feel any matters are not being properly handled as far as your child is concerned, then you may make a complaint.

It is hoped that most complaints can be solved by talking to your child's teacher or Headteacher and making sure there are no misunderstandings. However, parents have a right to make a formal complaint. A full copy of the Complaints Procedure can be obtained from the school office or website and the Education Service is also available to give advice.

DISCLAIMER

Whilst all the information contained within this prospectus was correct at the time of writing, it should be noted that it relates to the Academic Year 2016/17 and that it should not be assumed that there will be no change before the school year in question or in relation to subsequent years.

FINHAM PRIMARY SCHOOL: GOVERNING BODY

Mr T Arnett	-	Parent Governor - Chairman
Mr K Jilks	-	Parent Governor
Mrs K Dawes	-	Parent Governor
Mrs Angela Fryer	-	Community Governor
Cllr G Crookes	-	Co-opted LEA Governor
Mrs A Bush	-	Community Governor
Mr I Vickers	-	Community Governor
Mr R Machin	-	Headteacher
Mrs S Bracken	-	Teacher Governor and EYFS
Mrs H Schofield	-	Support Governor

Chairman of Governors

Mr T Arnett
Finham Primary School
Green Lane
COVENTRY
CV3 6EJ

Clerk to the Governors

Mrs A Robinson
Finham Primary School
Green Lane
COVENTRY
CV3 6EJ

Governors may be contacted via the school: admin@finhamprimary.co.uk

FURTHER INFORMATION

The following documents are available for inspection at school:

Circulars and Statutory Instruments sent by the Department for Education & Skills to the school, referring to the powers and duties of the Governing Body and the Headteacher under Acts of Parliament in relation to the curriculum;

- any published OFSTED reports on the school
- the policy for making provision for children with special educational needs
- the schools' charging and remissions policy
- schemes of work and syllabuses;
- procedure for complaints about the curriculum
- statement of procedure on school records;
- the agreed syllabus for religious education adopted by Coventry City Council

- Copies of some of these documents can be supplied to parents. Please ask at school, a charge may be made.

(This list is produced to conform to Education legislation and associated regulations).

All key policies are available on the school and MAT website www.finghamprimary.co.uk



Finham Primary School HOME-SCHOOL AGREEMENT

We are determined to create an inclusive learning culture where every child is challenged to be the very best they can be in all aspects of learning, achievement and progress, with a clear set of values and principles that equip them for a sustainable contribution to the wider local and global community in which they live.

We want to empower all our children to take responsibility for their actions and take ownership of the choices that they make.

This can be done most effectively when parents, children and the school work in partnership, understand their responsibilities and strive to uphold the values that underpin all the work we do at Finham Primary School and in the wider community.

Finham Primary School is working towards the UNICEF Rights Respecting School Award and has worked hard to ensure that the home-school agreement is in line with the UN Convention on the Rights of the Child.

The School agrees to:

- Give children a fair chance to take part in a wide variety of activities and opportunities to help them meet their full learning potential.
- Ensure that all children receive a broad and balanced, stimulating and challenging curriculum in an environment conducive to support their learning.
- Treat everybody fairly and support the schools policy on Equal Opportunities.
- Promote the core values of Teamwork, Respect, Integrity, Enjoyment and Discipline within the children and wider community.
- Encourage the children to become active members of our community and help them to see they can have a positive influence and impact on the world around them.
- Uphold the Finham Rights - To be safe, be respected and to learn.

- Set regular Homework as outlined in the school homework policy.
- Inform parents and carers at least termly about their child's progress and behaviour at school. If there are any concerns from parents or carers or staff, appropriate support will be offered, whenever possible.
- Listen to and take seriously parents concerns.
- Provide opportunities to support parents with their children's learning.
- Meet parents or carers when requested at a mutually convenient time to discuss any concerns around a child.
- Endeavor to ensure children are emotionally secure and physically safe in school at all times.
- Be consistent in our approach to behaviour, following the schools behaviour policies and promote and recognise good work and good behaviour choices.
- Celebrate all the children's achievements.
- Be happy to welcome you if you would like to contribute to our schools broader curriculum, recognising the wealth of talent, experience, diversity and enthusiasm that our school could benefit so richly from.

Parents or Carers agree to:

- Get children to school on time and collect them on time.
- Park in a way that respects our right to be safe.
- Inform the school on the day of any absence and avoid taking children out of school on holidays during term time.
- Ensure their children wear appropriate school uniform in line with the schools uniform policy. Children will be expected to take part in PE even if they forget their kit.
- Ensure their children have adequate sleep and have had a good breakfast to start the day as a whole school day can be very tiring for children.
- Support the schools healthy eating policy.
- Support staff in their efforts to create a caring community, which values children and their rights.
- Be responsible for the supervision and behaviour of any other child brought onto the school site.
- Encourage a positive attitude towards their children's education and school.
- Read all letters/messages sent home and follow the schools communication policy.
- Ensure that the homework set is completed and handed in on time. There is an expectation that parents, carers or other family members hear children read each day, all the way through school.

- Be prepared to discuss issues or concerns that have arisen in school politely and calmly with staff and not with other parents or other peoples children.
- Refrain from using inappropriate or aggressive language and body language at all times whilst on the school premises.
- Respect the fact that Finham Primary School is an inclusive community that welcomes pupils from the locality with Special Educational Needs and from a range of different families.
- Be tolerant of others whatever their race, colour, gender, class, ability, physical challenge, faith, sexual orientation or lifestyle and refrain from using sexist, sexual, racist, homophobic or transphobic language in and around school.
- Discuss any concerns with the school, as it is always healthier to work out solutions and move on.
- Come to parents meetings to discuss their child's progress and targets.
- Recognise and respect the schools decisions around pupil groupings and who will teach these groups for work and trips - these are professional decisions made in the pupils best interests.
- Inform the school immediately if there are any changes to contact and emergency contact details.
- Support their children to achieve their home-school agreement targets set out below.

The school expects children to agree to the following:

- I will follow the Finham rights, to be safe, be respected and learn.
- I will strive to uphold the values of Teamwork, Respect, Integrity, Enjoyment and Discipline.
- I will behave in a way that ensures mine and others safety.
- I will be truthful and honest and respect others and their possessions.
- I will be tolerant of other children and adults in school and refrain from using rude, threatening, racist, sexist, homophobic or transphobic language.
- I will recognise and respect the authority of staff and other adults in the school and listen to them.
- I will be punctual and organize myself and my resources so that I can work independently.
- I will work calmly and quietly and to the best of my ability and to value my work and the work of others.
- I will tell a member of staff if I am worried or upset.
- I will take responsibility for what I say and do.
- I will take care of the school, equipment and the school environment.

- I will walk safely around the school and talk quietly inside at all times.
- I will be responsible for my homework.
- I will do my very best...no excuses!